



DEPARTMENT OF INDUSTRIES
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
 4th FLOOR, UDYOG SADAN, PATPARGANJ INDUSTRIAL AREA, DELHI 110029
F.CI(1)/2005/Admn./PartFile/826-830

Date: 10-09-2025

WORK ALLOCATION ORDER

In supersession of all earlier work allocation orders, the work allocation among the JCIs, DCIs, SE and Section Officers is as follows:

JCI	DCI	SE	WORK ALLOCATED	SO
Sh. Kapil Choudhary, DANICS	Smt. Sabina Avasthy, Adhoc-DANICS	Sh. Gajender Sharma, SE	1. DPIIT/ Licensing Committee 2. CETP & Related Court Matters 3. Environment Related Matters 4. STI ecosystem 5. Single use plastic 6. District Skill development plan & committee 7. Rozgaar Budget – Cloud Kitchen	Sh. Rakesh Kumar LO: Sh. Nathi Ram
			1. Handloom & Handicraft 2. Nand Nagri& Bharat Nagar Weavers Complex 3. Disposal of eviction cases of Zone-III. (& other work assigned by DCI)	Sh. Rakesh Maan LO: Sh. Ravi kant Sharma
			1. FPI & EBIZ 2. Exhibition & IITF	Smt. Anita Chawla
Sh. Kapil Choudhary, DANICS	Smt. Sabina Avasthy, Adhoc-DANICS		1. Firms & Society	LO: Sh. Kamal Joshi
			1. Relocation of industrial units 2. Oxygen policy 3. Land Policy & Land Co-ordination 4. O&M of Industrial Estate 5. Rozgaar Budget - Dilli Electronic City 6. Rozgaar Budget – Regeneration of non-conforming industrial area. 7. Monitoring Committee in M. C. Mehta Case. 8. Disposal of eviction cases of Zone-IV. (& other work assigned by DCI)	Smt. Renu Arora LO: Sh. Prakash Chand Meena
			1. Flatted Factory Complex Jhandewalan & Wazirpur 2. MPD Matters 3. NCR Planning Board Matters 4. DSIIDC related matters 5. Rozgaar Budget – Redevelopment of Conforming areas.	Sh. Prakash Chand Meena LO: Smt. Renu Arora
			1. MSME/ MSEF Council/ ZED Scheme 2. Delhi Financial Corporation (DFC) 3. Delhi Productivity Council 4. Industrial Advisory Board	Smt. Padmaja K. LO: Smt. Manju Kohli
			1. Vigilance Branch	Sh. Ramji Lal Meena
Sh. Gajender Sharma, SE			1. DKVIB/ RGSRY/ PMEGP	LO: Sh. Ashwani Mathur

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JCI	WORK ALLOCATED	SO
Sh. Kapil Choudhary, DANICS/ JCI	1. Administration (HR) 2. Question Cell 3. E-office	Sh. Kamal Joshi LO: Smt. Anita Chawla
	1. PMFME 2. EODB/CODB/RCB/BRAP 3. Start-up Policy 4. Single Window System 5. PM Gati Shakti/ LEADS/Logistics 6. Project Monitoring Group (PMG) 7. Rozgaar Budget - Gandhi Nagar Garment Hub 8. Rozgaar Budget - Dilli Bazaar 9. SLAB/HPC 10. National Retail Trade Policy 11. India Innovation Index 12. Global Competitive Index 13. District Investment attractiveness Index & Profiling	Smt. Manju Kohli LO: Smt. Padmaja K.
	1. Legal Cell 2. Disposal of eviction cases of Zone-II which are allocated to DCI(CETP). (& other work assigned by DCI(CETP))	Sh. Nathi Ram LO: Sh. Rakesh Kumar
	1. Caretaking 2. Building Facility Management 3. Assistance to States for Infrastructure Development of Exports (ASIDE) 4. Loan & Recovery	Sh. Ashwani Mathur LO: Sh. Ramji Lal Meena
	1. Personal branch of Joint Commissioner of Industries. 2. Receipt and Issue Branch 3. Export/Export Index & Promotion. 4. District as Export Hub scheme (DEH) (& other work assigned by JCI)	Sh. Ravi kant Sharma LO: Sh. Rakesh Maan
	1. E-Samiksha/Senior Officers' Meeting 2. Vision@2030/ Vision@2047	Smt. Anita Chawla LO: Sh. Kamal Joshi
	1. PGC/PGMS/LG Listening post 2. RTI/NHRC 3. Works related to Welfare Officer 4. Disposal of eviction cases of Zone-I which are allocated to DCI(HR). (& other work assigned by JCI)	Sh. Ramji Lal Meena LO: Sh. Ashwani Mathur

This issues with the approval of the Competent Authority.

Kapil Choudhary, DANICS
Joint Commissioner of Industries (HR)

Date: 10-09-2025

Kapil Choudhary
Joint Commissioner (HR)/HOO
Industries Department
Govt. of NCT of Delhi
419, Udyog Sadan,
Patparganj Indl. Area, Delhi-110092

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Copy forwarded for information & necessary action to:

1. PPS to Additional Chief Secretary, Department of Industries
2. PA to Joint Commissioner, Department of Industries
3. Deputy Commissioner, Industries Department.
4. DDO, Industries Department
5. System Analyst, Industries Department to upload the order on the department website.