



DEPARTMENT OF INDUSTRIES
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
4th FLOOR, UDYOG SADAN, PATPARGANJ INDUSTRIAL AREA, DELHI 92

WORK ALLOCATION ORDER

In supersession of all earlier work allocation orders, the work allocation among the JCI, DCI, SE and Section Officers is as follows:-

Reporting officer	JCI	DCI	WORK ALLOCATED	SO
ACS (Industry)/ CI (Industry)	Sh. Kapil Choudhary, DANICS	---	1. Administration (HR)/HOO 2. E-Office	Sh. Kamal Joshi LO: Smt. Anita Chawla
			1. PMFME 2. EODB/CODB/RCB/BRAP 3. Single Window System 4. PM Gati Shakti/ LEADS/Logistics 5. Project Monitoring Group (PMG) 6. Rozgaar Budget - Gandhi Nagar Garment Hub 7. Rozgaar Budget - Dilli Bazaar 8. SLAB/HPC 9. National Retail Trade Policy 10. India Innovation Index 11. Global Competitive Index 12. District Investment attractiveness Index & Profiling	Smt. Manju Kohli LO: Smt. Padmaja K.
			1. Caretaking 2. Building Facility Management 3. Assistance to States for Infrastructure Development of Exports (ASIDE) 4. Loan & Recovery 5. Disposal of eviction cases of Zone-I	Sh. Ashwani Mathur LO: Sh. Kamal Joshi
			1. Receipt and Issue Branch 2. Export/Export Index & Promotion. 3. District as Export Hub scheme (DEH)	Sh. Ravi kant Sharma LO: Sh. Rakesh Maan
ACS (Industry) / CI (Industry)	Sh. Kapil Choudhary, DANICS	Smt. Sabina Avasthy, Adhoc-DANICS	1. Environment Related Matters 2. STI ecosystem 3. Single use plastic 4. District Skill development plan & committee Rozgaar Budget – Cloud Kitchen	Sh. Rakesh Kumar LO: Sh. Nathi Ram
			1. Handloom & Handicraft 2. Nand Nagri& Bharat Nagar Weavers Complex 3. Question Cell 4. Disposal of eviction cases of Zone-III. (& other work assigned by JCI)	Sh. Rakesh Maan LO: Sh. Ravi kant Sharma
			1. FPI & EBIZ 2. Exhibition & IITF 3. E-Samiksha/Senior Officers' Meeting 4. Vision@2030/ Vision@2047 5. Firms & Society	Smt. Anita Chawla LO: Sh. Rakesh Kumar
			1. RTI/NHRC 2. Vigilance Branch 3. PGC/PGMS/LG Listening post 4. Works related to Welfare Officer	Sh. Ramji Lal Meena LO: Sh. Ashwani mathur
			1. Start-up Policy 2. Delhi Traders welfare Board up Policy	Smt. Manju Kohli LO: Smt. Padmaja K

Kapil
14/11/2021

Reporting officer	JCI/ DCI	DCI	SE	WORK ALLOCATED	SO
ACS (Industry)/ CI (Industry)	Sh. Kapil Choudhary, DANICS, JCI	Smt. Sabina Avasthy, Adhoc-DANICS (DCI)	Sh. Gajender Sharma, SE	1. CETP & Related Court Matters	Sh. Rakesh Kumar LO: Sh. Nathi Ram
ACS (Industry) / CI (Industry)	Sh. Rajiv Chhabra, Adhoc-DANICS (DCI)	Smt. Anita Bharal, Adhoc-DANICS (DCI)		1. Relocation of industrial units 2. Oxygen policy 3. Land Policy & Land Co-ordination 4. O&M of Industrial Estate 5. Rozgaar Budget - Dilli Electronic City 6. Rozgaar Budget – Regeneration of non-conforming industrial area. 7. Monitoring Committee in M. C. Mehta Case. 8. Disposal of eviction cases of Zone-IV. 9. Industrial Policy & related matters. 10. Policy Matters (& other work assigned by JCI)	Smt. Renu Arora LO: Sh. Prakash Chand Meena
				1. Flatted Factory Complex Jhandewalan & Wazirpur 2. MPD Matters 3. NCR Planning Board Matters 4. DSIIDC related matters 5. Rozgaar Budget – Redevelopment of Conforming areas. 6. Logistics & Warehousing Policy 7. DPIIT/ Licensing Committee	Sh. Prakash Chand Meena LO: Smt. Renu Arora
				1. MSME/ MSEF Council/ ZED Scheme 2. Delhi Financial Corporation (DFC) 3. Delhi Productivity Council 4. Industrial Advisory Board	Smt. Padmaja K. LO: Smt. Manju Kohli
				1. Legal Cell 2. Disposal of eviction cases of Zone-II which are allocated to DCI (CETP).	Sh. Nathi Ram LO: Sh. Rakesh Kumar
ACS (Industry)/ CI (Industry)	Sh. Rajiv Chhabra, Adhoc-DANICS (DCI)			1. DKVIB/ RGSRY/ PMEGP	Sh. Ramji Lal Meena LO: Sh. Nathi Ram

This issues with the approval of the Competent Authority.

Joint Commissioner of Industries (HR)/HOO

Copy forwarded for information & necessary action to:

1. PPS to Additional Chief Secretary, Department of Industries
2. PA to Joint Commissioner, Department of Industries
3. Deputy Commissioners, Industries Department.
4. DDO, Industries Department
5. System Analyst, Industries Department to upload the order on the department website & Create E-Office IDs/ workflow.

Joint Commissioner of Industries (HR)/HOO

Kapil Choudhary
14/11/2021
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Joint Commissioner (HR)/HOO
Industries Department
Govt. of NCT of Delhi
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