

I/77319/2023



DEPARTMENT OF INDUSTRIES
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
3rd FLOOR, UDYOG SADAN, PATPARGANJ INDUSTRIAL AREA, DELHI 92
26th June 2023

ORDER

In supersession of this office order dated 19.07.2022, a "Internal Complaint Committee on Sexual Harassment" is re-constituted in this department with the following members:

#	NAME OF THE OFFICER WITH DESIGNATION	ROLE	MOBILE	EMAIL
1	MS. MADHU SHARMA, PPS	CHAIRPERSON	7827849950	MADHU.SHARMA17@GOV.IN
2	MS. ALKA RANI RAMPAL, AAO	MEMBER	9810566445	ALKA.RAMPAL85@DELHI.GOV.IN
3	MS. PADMAJA K., SECTION OFFICER	MEMBER	9868282919	PADMAJA@DELHI.GOV.IN
4	MS. BINA JAIN, PATRON ALL INDIA WOMEN'S CONFERENCE SAROJINI HOUSE, 6, BHAGWAN DASS ROAD, NEW DELHI	MEMBER	9810276549	BINAJAIN14@GMAIL.COM

The Committee shall receive the complaints from female employees of Industries Department about sexual harassment and undertake the following steps:

1. The Committee shall inquire into the complaints of sexual harassment within this Department and report the same to the State Complaints Committee within one month of receiving the complaint for this purpose. Sexual harassment includes such unwelcome sexually determined behaviours (whether directly or by implication) as:
 1. Physical contact and advances
 2. A demand or request for sexual favour
 3. Sexually coloured remarks
 4. Showing pornography
 5. Any other unwelcome physical, verbal or nonverbal conduct of sexual nature.

The Committee shall recommend action to be initiated in each case and ensure that the victims or witnesses are not victimized or discriminated against. The Departmental Committee shall also submit a detailed quarterly report of the complaints received and the action thereafter, to the State Complaint's Committee.

This issues with the approval of the Competent Authority.

Signed by Ankur Prakash Meshram

Date: 26-06-2023 15:51:08

Reason: Approved

Deputy Commissioner/Head of Office

Copy:

1. Member Secretary, National Commission for Women, 4 DDU Marg, I.P. Estate, New Delhi.
2. Member Secretary, Delhi Commission for Women, C-Block, 2nd Floor, Vikas Bhawan, IP Estate, Delhi
3. Secretary General, All India Women's Conference, Sarojini House, 6 Bhagwan Dass Road, Delhi
4. PS to Staff Officer to Chief Secretary, Government of NCT of Delhi, Delhi Secretariat
5. Dy. Director, (Women Empowerment Cell) Women & Child Development Department, 2nd Floor, ISBT Building, Kashmere Gate, Delhi
6. Chairperson/Members of the committee
7. PPS to Additional Chief Secretary, Industries Department, GNCT of Delhi.
8. PS to Special Commissioner-I & II, Industries Department, GNCT of Delhi.
9. PA/PS to all Deputy Commissioner of Industries, Industries Department, GNCT of Delhi.
10. All Branch In-charge of Industries Department, with the request to bring the contents of this order to all the female officials/staff working under their control