

GOVT. OF NCT OF DELHI  
**OFFICE OF THE COMMISISONER OF INDUSTRIES**  
419,FIE,UDYOG SADAN,PATPARGANJ, DELHI

F.No.Admn./6(10)/2003/CI/ 159-170

Dated 14/01/2011

**ORDER**

In continuation to this office order of Admn.6(10)/2003/CI/2105-12, dated-18.07.2007 and in pursuance of letter of Delhi Commission for women, GNCTD, bearing No.F.1(2003)/DCW/SCC/2948-3018, dated-29.11.2010 containing instructions to constituted a Sexual Harassment Complaint's committee in the office: The Committee shall now consist in the following manner:-

1	Smt. Uma Arora, Gr-II(DASS)/Inspector	-	Chairman
2	Smt.Anju Khana, Gr-III(DASS)/UDC	-	Member
3	Smt. Seema Chugh, Gr-III(DASS)/UDC	-	Member
4	All India Women's Conference, Sarojini House 6, Bhagwan Dass Road, New Delhi-1	-	NGO

The Committee will receive the complaints about sexual harassment of Industries Department and take the following steps:-

- 1 The Committee will inquire into the complaints of sexual harassment within the Department and report the same to the State Complaints committee within one month of receiving the complaint for this purpose, sexual harassment includes such unwelcome sexually determined behaviors (whether directly or by implication) as :-
  - (a) Physical contact and advances.
  - (b) A demand or request for sexual favour.
  - (c) Sexually coloured remarks.
  - (d) Showing pornography.
  - (e) Any other unwelcome physical, verbal or non-verbal conduct of sexual nature.
- 2 Recommend the action to be initiated in each case.

Contd.....

- 3 Ensure that the victims or witnesses are not victimized or discriminated against. They shall also examine whether the victim should have the option to seek transfer of the perpetrator of their own transfer.
- 4 The Departmental Committee shall submit a detailed quarterly report of the complaints received and the action thereof, to the State Complaints committee.

This issues with the prior approval of **Secretary-cum-Commissioner of Industries.**

  
Vinod Kumar)

Dy. COMMISSIONER OF INDUSTRIES(HR)/H.O.O.

F.No.Admn./6(10)/2003/CI/ 159-170

Dated 14/01/11

Copy to :-

- 1 The Member Secretary, National Commission for Women, 4, DDU marg, I. P. Extension, New Delhi
- 2 The Member Secretary, Delhi Commission for women, 2<sup>nd</sup> Floor, C-Block, Vikas Bhawan, I. P. Estate, New Delhi-110002.
- 3 All India Women's Conference, Sarojini House, 6, Bhagwan Dass Road, New Delhi-1.
- 4 All the Member of Committee of the Industries Department.
- 5 The Secretary (Services), GNCTD, Delhi Secretariat, New Delhi.
- 6 All Branch Incharges of Industries Department with the request to bring the contents of this order among all the ladies officials/staff who are working under their control.
- 7 PS to Secretary-cum-Commissioner of Industries.
- 8 Guard File.

  
Vinod Kumar)

Dy. COMMISSIONER OF INDUSTRIES(HR)/H.O.O.